

# Sponsorship Authorisation Form

## Sponsor Details

Ref/Order No (note 1)

--	--	--	--	--	--	--	--	--	--

Name and address for Invoicing (note 2)

Name	
Address	
Postcode	
Contact name (if different from above)	
Telephone number	

## FEES PAYABLE

Course fees (note 3)

£		=	<b>Total fees payable</b>	£	
Registration and other fees			£		
£					

	<b>Total fees payable</b>	<b>Payable this year (note3)</b>
SPONSOR	£	£
STUDENT	£	£
Other (please specify below)	£	£

## DECLARATION (SPONSOR)

*We agree to be responsible for payment of fees as detailed on this form. Payment will be made within one month of receipt of invoice.*

Signature	
Name	
Position	
Date	
Official company stamp	

## STUDENT DETAILS

First Name	
Surname	
Student Number	
Course of study	
Number of units (note 4)	

I anticipate completing my programme of study in:

- Autumn
- Spring
- Summer

--	--	--	--

## DECLARATION (STUDENT)

*I accept that if my sponsor fails to pay the fees by the due payment date, I will be liable for the payment of all outstanding accounts.*

Signature	
Name	
Date	

***This completed form must be presented upon Registration (note 5)***

## FOR UNIVERSITY USE ONLY

Student No	I	ACC	T1	T3	T4	Date
SRS Reg	D					

#### Notes for Sponsors

- 1 Your reference number or order number should be entered here.
- 2 This should be the full address of the company, department or individual to whom the invoice should be sent.
- 3 This should be the annual fee payable.
- 4 Where a student intends to register for a professional course whose price is quoted on a 'unit' basis, the student should state how many units are to be studied.
- 5 Completed sponsorship forms must be presented at Registration. Failure to do so will mean that Registration can only be completed if the student pays any fees due.